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**Minutes of the Regular Meeting of the Council of the
RURAL MUNICIPALITY OF THE GAP NO. 39
held Wednesday, October 15, 2025
Municipal Office Board Room, 107 Main Street, Ceylon, Saskatchewan**

Council Present:

- | | |
|-----------------------|------------------|
| Reeve | Alastair Burnett |
| Councillor Division 2 | Jeff Jensen |
| Councillor Division 3 | Tim DeBruyne |
| Councillor Division 4 | Murray Scott |
| Councillor Division 5 | Austen Carles |
| Councillor Division 6 | Ernie Sorensen |

Absent

- | | |
|-----------------------|-------------|
| Councillor Division 1 | Lane Carles |
|-----------------------|-------------|

Staff:

- | | |
|---------------|-----------|
| Administrator | Leah Ward |
|---------------|-----------|

Call to Order:

Reeve Burnett called the meeting to order at 7:35 p.m.

Agenda

206/25 - DeBruyne: That the agenda be adopted as presented and attached hereto to form part of these minutes.

Carried.

Adoption of Minutes

Regular Meeting Minutes

207/25 - Carles, A.: That we approve the minutes of the regular meeting of Council held Wednesday, September 11, 2025, as presented.

Carried.

Financial Reports

The Administrator presented the financial reports and statements of financial activities for the month ending September 30, 2025.

Financial Reports

208/25 - Sorensen: That we accept the financial reports and statement of financial activities for the period ending September 30, 2025, as presented.

Carried.

Change in Income Report

209/25 - Jensen: That we approve the Change in Income report for the month ending September 30, 2025, as presented.

Carried

Term Deposit

210/25 - DeBruyne: That the following term deposits be renewed for a 12-month term on the maturity date; and further, that Radius Credit Union renew the terms at the current interest rate and waive the penalty should early redemption be required.

Account Number	Maturity Date	Balance
833880528355	October 24, 2026	\$ 550,000.00
833880528397	October 24, 2026	\$ 100,000.00
833880528405	October 24, 2026	\$ 50,000.00
833880528413	October 24, 2026	\$ 50,000.00

Carried

Bank Reconciliation

211/25 - Scott: That we accept the Bank Reconciliation for the month ending September 30, 2025, as presented.

Carried.

Delegations

Riviere, P. attended the meeting at 7:35 p.m. to discuss safety concerns and address the visibility issue at the hill located on the corner along Grid 705 (NW corner of NW 11-05-19 W2). Riviere, P. left the meeting at 7:42 p.m.

M-11 (a)

NW 11-05-19 W2 Hill Safety Issues

212/25 - Jensen: That Council authorizes the hiring of a contractor to complete up to twelve (12) hours of work to cut back and lower the hill located at the NW corner of NW-11-5-19 W2 along Grid 705, in order to improve visibility and address safety concerns raised by Paul Riviere; and furthermore, that any additional work beyond the scope of the twelve (12) hours authorized by Council shall be the responsibility of the landowner, including all associated costs and arrangements.

Carried.

Public Works employees Wade Aspen & Darren Gust attended the meeting at 8:00 p.m. to discuss operations and equipment. Wade Aspen & Darren Gust left the meeting at 8:38 p.m.

Old Business

SARM Attendees

213/25 - DeBruyne: That Councillor Murray Scott and Jeff Jensen, together with Administrator Leah Ward, be authorized to attend the Saskatchewan Association of Rural Municipalities (SARM) Midterm Convention on November 5 & 6, 2025; and further, that hotel accommodations and related expenses be covered or reimbursed in accordance with municipal policy.

Carried.

SARM Voting Delegates

214/25 - Carles, A.: That Councillor Scott and Jensen be appointed as voting delegates at the Saskatchewan Association of Rural Municipalities Midterm Convention on November 5 & 6, 2025.

Carried.

New Business

Payroll Journals

215/25 - Sorensen: That council acknowledge receipt of the September payroll journals as presented and circulated for review.

Carried.

Donation to the Royal Canadian Legion Radville Branch #42

216/25 - Carles, A.: That a donation in the amount of \$100.00 be provided to the Royal Canadian Legion Radville Branch #42.

Carried.

Christmas Party

217/25 - Burnett: That the Rural Municipality of The Gap No. 39 Council and Staff attend The Gap Recreation Committee's Christmas event for the Christmas party; and furthermore, that the previous Administrator, Laura Delanoy be invited to attend.

Carried.

Slow Traffic Signs

218/25 - Jensen: That council approves the purchase of two (2) "Slow - Child Playing" traffic signs; and further, that the signs be installed along Rge. Rd. 192, between SE 34-05-19 W2 and SW 35-05-19, to enhance safety in the area.

Carried.

Next Meeting

219/25 - DeBruyne: That the next regular meeting of Council be held on Wednesday, November 12, 2025, at 1:30 p.m. in the Municipal Office Boardroom at 107 Main Street, Ceylon, SK unless otherwise called.

Carried.

Reports – Committee and Administration

Administrator Report

220/25 - Sorensen: That we acknowledge the administrator report as presented by Administrator Leah Ward.

Carried.

M-11 (a)

Accounts for Approval and Payment

Payment List

221/25 - Scott: That the list of bills and accounts as per attached "Schedule A" for the period September 12, 2025, to October 15, 2025, that were paid by cheques #10583 to #10607 and by electronic funds transfer in the amount of one hundred and forty thousand, three hundred and thirty dollars and ninety cents (\$140,330.90) be approved as paid and for payment.

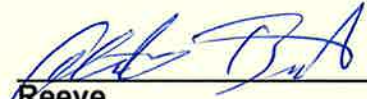
Carried.

Adjournment

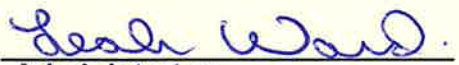
Adjourn

222/25 - Burnett: That the meeting adjourns at 9:56 p.m.

Carried.



Reeve



Administrator