

Handwritten initials and a signature in the top right corner.

**Minutes of the Regular Meeting of the Council of the
RURAL MUNICIPALITY OF THE GAP NO. 39
held Wednesday, March 9, 2026
Municipal Office Board Room, 107 Main Street, Ceylon, Saskatchewan**

Council Present:

- | | |
|-----------------------|--------------------|
| Reeve | - Alastair Burnett |
| Councillor Division 1 | - Lane Carles |
| Councillor Division 2 | - Jeff Jensen |
| Councillor Division 4 | - Murray Scott |
| Councillor Division 5 | - Austen Carles |
| Councillor Division 6 | - Ernie Sorensen |

Council Absent:

- | | |
|-----------------------|----------------|
| Councillor Division 3 | - Tim DeBruyne |
|-----------------------|----------------|

Staff:

- | | |
|---------------|-------------|
| Administrator | - Leah Ward |
|---------------|-------------|

Call to Order:

Reeve Burnett called the meeting to order at 1:30 p.m.

Agenda

57/26 - Carles, A.: That we adopt the agenda as attached hereto to form part of these minutes.

Carried.

Adoption of Minutes

Regular Meeting Minutes

58/26 - Carles, L.: That we approve the minutes of the regular meeting of Council held Wednesday, February 11, 2026, as presented.

Carried.

Financial Reports

The Administrator presented the financial reports and statements of financial activities for the month ending February 28, 2026.

Financial Reports

59/26 - Scott: That we accept the financial reports and statement of financial activities for the period ending February 28, 2026, as presented.

Carried.

Change in Income Report

60/26 - Sorensen: That we approve the Change in Income Report for the month ending February 28, 2026, as presented and attached hereto to form part of these minutes.

Carried.

Bank Reconciliation

61/26 - Jensen: That we accept the Bank Reconciliation for the month ending February 28, 2026, as presented.

Carried.

Delegations

Radville Co-op Isaac Woitas attended the meeting at 1:48 p.m. to discuss fuel purchase opportunity and future plans to expand, and community focus. Isaac Woitas left the meeting at 2:06 p.m.

Public Works employees Wade Aspen and Darren Gust attended the meeting at 2:07 p.m. to discuss operations and equipment. Wade Aspen and Darren Gust left the meeting at 2:23 p.m.

83
AB

M-11 (a)

Old Business

2026 Gravel Haul Tender

62/26 - Scott: That the bid from Sandy Hill Trucking Inc. of Moose Jaw, SK in the amount of \$0.90 per cubic yard for loading and \$0.40 per cubic yard/mile (conditional of the fuel rates) for hauling and placing gravel for the completion of 2026 gravel haul be accepted.

Carried.

Test Pits Proposal

63/26 - Carles, A.: That the Rural Municipality of The Gap No. 39 declines the proposal from JD Mollard in the amount of \$7,750 (plus tax) to complete 12 test pits, lab testing, and reporting on quantity and quality assessments of gravel.

Carried.

Test Pits

64/26 - Burnett: That the Rural Municipality of The Gap No. 39 have Borderline Excavating complete 12 test pits in the West Pit (Lease #403315).

Carried.

Public Works/Transportation

Spring Road Restrictions

65/26 - Carles, L.: That the Rural Municipality of The Gap No. 39 opt-out of 2026 spring road restrictions, until further notice.

Carried.

New Business

Payroll Journals

66/26 - Scott: That council acknowledge receipt of the February payroll journals as presented and circulated for review.

Carried.

Assessment Roll

67/26 - Sorensen: That it be acknowledged that the 2026 Assessment Roll for the Rural Municipality of The Gap No. 39 will be advertised as open for inspection from April 17, 2026, to May 18, 2026.

Carried.

Agriculture in the Classroom

68/26 - Carles, A.: That the Rural Municipality of The Gap No. 39 sponsor Agriculture in the Classroom by paying an annual membership fee in the amount of one hundred dollars (\$100.00).

Carried.

Seasonal Contracted Labourer

69/26 - Jensen: That Kurt McCurry be contracted to assist Public Works for 2026 at a rate of \$25.00 per hour for labour.

Carried.

Pesticide Applicator License Renewal

70/26 - Carles, L.: That Wade Aspen and Darren Gust's Pesticide Applicator License Renewal with the Saskatchewan Ministry of Agriculture in the amount of one hundred dollars (\$100.00) per person be approved for payment.

Carried.

Cemetery Maintenance

71/26 - Jensen: That the cemetery caretakers will receive \$300.00 per year for maintenance remuneration for each cemetery as follows:

Trail Cemetery (NW 33-06-20 W2M)

\$300.00 - payable to Cheryl Rowland

St. Paul's Oakville Cemetery (NW 07-05-19 W2M)

\$300.00 payable to Carol Vermeulen

Saint Collette Cemetery - 1909 (NE 12-05-19 W2M)

\$300.00 payable to Hunter Delanoy

Saint Collette Cemetery - 1935 (NE 35-04-19 W2M)

\$300.00 payable to Darlene Carles

Carried.

M-11 (a)

Hardy Maintenance

72/26 - Scott: That the Hardy caretakers will receive \$300.00 each for maintenance remuneration of Hardy grass cutting for the 2026 fiscal year.

Carried.

Vet Board

73/26 - Burnett: That the 2026 Assessment Levy from the Ogema and District Vet Board be paid in the amount of three thousand six hundred dollars (\$3,600.00).

Carried.

Next Meeting

74/26 - Sorensen: That the next regular meeting of Council be held on Wednesday, April 8, 2026, at 7:30 p.m. in the Municipal Office Boardroom at 107 Main Street, Ceylon, SK unless otherwise called.

Carried.

Reports – Committee and Administration

Verbal Administration Reports

75/26 - Jensen: That we acknowledge the verbal administration report as presented by Administrator, Leah Ward.

Carried.

Correspondence

Correspondence

76/26 - Carles, L.: That we acknowledge the correspondence as listed on the agenda.

Carried.

Accounts for Approval and Payment

Payment List

77/26 - Carles, A.: That the list of bills and accounts as per attached "Schedule A" for the period February 7, 2026, to March 6, 2026, that were paid by cheques #10675 to #10676, and by electronic funds transfer in the amount of forty-six thousand two hundred and forty-two dollars and forty cents (\$46,242.40) be approved as paid; and for payment.

Carried.

Adjournment

Adjourn

78/26 - Scott: That the meeting adjourns at 3:15 p.m.

Carried.


Reeve


Administrator