

⑤
AB

**Minutes of the Regular Meeting of the Council of the
RURAL MUNICIPALITY OF THE GAP NO. 39
held Wednesday, June 9, 2026
Municipal Office Board Room, 107 Main Street, Ceylon, Saskatchewan**

Council Present:

Reeve	- Alastair Burnett
Councillor Division 1	- Lane Carles
Councillor Division 2	- Jeff Jensen
Councillor Division 3	- Tim DeBruyne
Councillor Division 4	- Murray Scott
Councillor Division 5	- Austen Carles
Councillor Division 6	- Ernie Sorensen

Staff:

Administrator	- Leah Ward
---------------	-------------

Call to Order:

Reeve Burnett called the meeting to order at 7:30 p.m.

Agenda

110/26 - Burnett: That we adopt the agenda as attached hereto to form part of these minutes.

Carried.

Adoption of Minutes**Regular Meeting Minutes**

111/26 - Scott: That we approve the minutes of the regular meeting of Council held Thursday, May 19, 2026, as presented.

Carried.

Financial Reports

The Administrator presented the financial reports and statements of financial activities for the month ending May 31, 2026.

Statement of Financial Activity

112/26 - Jensen: That we accept the Statement of Financial Activity for the period ending May 31, 2026, as presented.

Carried.

Bank Reconciliation

113/26 - Sorensen: That we accept the Bank Reconciliation for the month ending May 31, 2026, as presented.

Carried.

Delegations

Public Works employees Wade Aspen and Darren Gust attended the meeting at 7:44 p.m. to discuss operations and equipment. Wade Aspen and Darren Gust left the meeting at 8:10 p.m.

Old Business**Strychnine Stewardship Program Participation**

114/26 - Carles, L.: That council acknowledge and agree to participate in the Strychnine Stewardship Program.

Carried.

Strychnine Cost Recovery Authorization

115/26 - DeBruyne: That council authorize and approve that strychnine be sold on a cost-recovery basis at a rate of \$552.00 per case, reflecting the original product cost of \$440.00 per case plus an administrative and freight fee of \$112.00 to cover administration time and shipping expenses.

Carried.

Order of Strychnine

116/26 - Scott: That council authorized the purchase of ten (10) cases of strychnine, ordered May 26, 2026, under the Strychnine Stewardship Program.

Carried.

AB

M-11 (a)

Order of Strychnine

117/26 - Carles, L.: That council authorize the purchase of an additional ten (10) cases of strychnine under the Strychnine Stewardship Program.

Carried.

New Business

Payroll Journals

118/26 - Carles, A.: That council acknowledge receipt of the ~~May 15th~~ and May 30th payroll journals as presented and circulated for review.

Carried.

Municipal Mill Rate

119/26 - Burnett: That council set the 2026 municipal mill rate at 3.5 mills.

Carried.

Mill Rate Factors Bylaw

Bylaw 1/2026 First Reading

120/26 - Scott: That Bylaw 1/2026 being a Bylaw to establish mill rate factors be read a first time.

Carried.

Bylaw 1/2026 Second Reading

121/26 - Sorensen: That Bylaw 1/2026 be read a second time.

Carried.

Bylaw 1/2026 Consent to Third Reading at Meeting

122/26 - DeBruyne: That Bylaw 1/2026 be given three readings at this meeting.
Carried Unanimously.

Bylaw 1/2026 Third Reading

123/26 - Carles, L.: That Bylaw 1/2026 being a Bylaw to establish mill rate factors be adopted, sealed and signed and attached to form part of these minutes.

Carried.

Assistant Administrator Resignation

124/26 - Burnett: That council acknowledge and accept the resignation of the Assistant Administrator, submitted on June 9, 2026; and further, that council confirm the last day worked to be June 30, 2026, and that the employee's benefits and pension plan enrollment be terminated effective that date. Council requests that Administration issue an ROE on or before July 15, 2026; and furthermore, that Administration prepare and post a job advertisement on Facebook, and through SARM to fill the Assistant Administration position.

Carried.

STARS Donation

125/26 - Jensen: That the Rural Municipality of The Gap No. 39 make a donation to STARS in the amount of two hundred dollars (\$200.00).

Carried.

4-H Donation

126/26 - Sorensen: That a donation in the amount of \$100.00 be made to the Radville 4H Beef Club.

Carried.

Cemetery Fence Paint

127/26 - Jensen: That council authorized the purchase of black paint for the cemetery fence on behalf of the Gap Rec Committee.

Carried.

Next Meeting

128/26 - Carles, A.: That the next regular meeting of Council be held on Wednesday, July 8, 2026, at 7:30 p.m. in the Municipal Office Boardroom at 107 Main Street, Ceylon, SK unless otherwise called.

Carried.

8
13

M-11 (a)

Reports – Committee and Administration

Verbal Administration Report

129/26 - Scott: That we acknowledge the verbal administration report as presented by Administrator Leah Ward.

Carried.

Correspondence

Correspondence

130/26 - Jensen: That we acknowledge the correspondence as listed on the agenda.

Carried.

Accounts for Approval and Payment

Payment List

131/26 - DeBruyne: That the list of bills and accounts as per attached "List of Accounts for Approval" for the period May 16 to June 7, 2026, that were paid by cheques #10697 to #10698 and by electronic funds transfer in the amount of thirty-five thousand two hundred and thirty-four dollars and ninety-eight cents (\$35,234.98) be approved as paid; and for payment.

Carried.

Adjournment

Adjourn

132/26 - Scott: That the meeting adjourns at 9:45 p.m.

Carried.


Reeve


Administrator

BR

RURAL MUNICIPALITY OF THE GAP NO. 39
BYLAW NO. 1/2026

A BYLAW TO ESTABLISH MILL RATE FACTORS

The Council of the Rural Municipality of The Gap No. 39, in the Province of Saskatchewan, enacts as follows:

- 1. This bylaw shall be known as the “Mill Rate Factor Bylaw”.
- 2. The following mill rate factor(s) shall be applied to the municipal uniform mill rate levied against all taxable property:

Property Class	Factor
Agriculture	1.040
Residential	1.076
Commercial & Industrial	4.970

- 3. Bylaw No. 2/2025 is hereby repealed.
- 4. This bylaw shall come into effect on the day of its final passing.




Reeve.


Administrator.