

AB

M-11 (a)

**Minutes of the Regular Meeting of the Council of the
RURAL MUNICIPALITY OF THE GAP NO. 39
held Wednesday, June 11, 2025
Municipal Office Board Room, 107 Main Street, Ceylon, Saskatchewan**

Council Present:

Reeve	- Alastair Burnett
Councillor Division 1	- Lane Carles
Councillor Division 2	- Jeff Jensen
Councillor Division 4	- Murray Scott
Councillor Division 5	- Austen Carles
Councillor Division 6	- Ernie Sorensen

Council Absent:

Councillor Division 3	- Tim DeBruyne
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Staff:

Administrator	- Laura Delanoy
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Call to Order:

Reeve Burnett called the meeting to order at 7:30 p.m.

Agenda

116/25 - Scott: That we adopt the agenda as attached hereto to form part of these minutes.

Carried.

Adoption of Minutes

Regular Meeting Minutes

117/25 - Burnett: That we approve the minutes of the regular meeting of Council held Thursday, May 8, 2025, as presented.

Carried.

Special Meeting Minutes

118/25 - A. Carles: That we approve the minutes of the special meeting of Council held Wednesday, May 21, 2025, as presented.

Carried.

Financial Reports

The Administrator presented the financial reports and statements of financial activities for the month ending May 31, 2025.

Financial Reports

119/25 - L. Carles: That we accept the financial reports and statement of financial activities for the period ending May 31, 2025, as presented.

Carried.

Redeem Term Deposit

120/25 - Jensen: That term deposit #833880528389 in the amount of one hundred thousand dollars (\$100,000.00) be redeemed on June 23, 2025.

Carried.

Delegations

Public Works employee Darren Gust attended the meeting at 8:00 p.m. to discuss operations and equipment. Darren Gust left the meeting at 8:45 p.m.

Public Works/Transportation

Tractor Windshield

121/25 - Burnett: That a claim be submitted to SGI for the broken windshield on the 2025 John Deere 6R165 tractor.

Carried.

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Snow Blower

122/25 - Scott: That the quote from Nelson Motors & Equipment of Radville, SK for a 2025 Schulte SDX - 102 in the amount of sixteen thousand nine hundred and twenty-three dollars and seventy-six cents (\$16,923.76) be accepted; and further, that the snow blower be cost shared 50/50 with the Village of Ceylon.

Carried.

Rock Picker

123/25 - Burnett: That the quote from Pattison Agriculture Limited in Swift Current, SK for a used 1993 Degelman RP6000 rock picker in the amount of eighteen thousand dollars (\$18,000.00) + freight and applicable taxes be accepted.

Carried.

Request for Gravel

124/25 - Scott: That the requesting landowner compensate the municipality for 1/3 the cost of loading and hauling gravel, as well as, four dollars (\$4.00) per cubic yard for gravel spread on Range Rd. 203 located east of SE 4-06-20 W2M.

Carried.

Request for Gravel

125/25 - Jensen: That the requesting landowner compensate the municipality for 1/3 the cost of loading and hauling gravel, as well as, four dollars (\$4.00) per cubic yard for gravel spread on Twsp. Rd. 50 located north of 31-4-20 W2M, 32-4-20 W2M, and NW 36-4-21 W2M.

Carried.

Dust Control Request

126/25 - Scott: That a second residential dust control site be applied within the boundaries of the Rural Municipality of Norton No. 69 at the municipality's request and that the actual cost of the dust control application be invoiced directly to the Rural Municipality of Norton No. 69.

Carried.

New Business

Administrator, Job Posting

127/25 - Scott: That it be acknowledged that Rural Municipality of The Gap No. 39 Administrator, Laura Delanoy submitted a letter of resignation on May 26, 2025; and further, that the Employee Relations Committee coordinated posting the Administrator job advertisement on SaskJobs, Facebook, SARM Classifieds, and SUMA Classifieds on May 30, 2025; and furthermore, that resumes have been submitted to Reeve, Alastair Burnett and interviews for potential candidates for the Administrator position will be conducted by the Employee Relations Committee, Village of Ceylon Mayor Landon Lillejord, Assistant Administrator Chelsey Lillejord and/or Administrator Laura Delanoy.

Carried.

2024 Financial Statements

128/25 - A. Carles: That the draft 2024 Financial Statements prepared by Sensus Chartered Professional Accountants Ltd. of Yorkton, SK including Management Representation Letter, Trial Balance, Adjusting Entries and Audit Findings Letter be approved as presented; and furthermore, that the Reeve, Deputy Reeve and Administrator sign and return the documents to Sensus Chartered Professional Accountants Ltd.

Carried.

Next Meeting

129/25 - Jensen: That the next regular meeting of Council be held on Wednesday, July 9, 2025, at 7:30 p.m. in the Municipal Office Boardroom at 107 Main Street, Ceylon, SK unless otherwise called.

Carried.

Reports – Committee and Administration

Verbal Committee Reports

130/25 - Jensen: That we acknowledge the verbal committee reports as presented by Administrator, Laura Delanoy and Reeve, Alastair Burnett.

Carried.

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Correspondence

Correspondence

131/25 - A. Carles: That we acknowledge the correspondence as listed on the agenda.

Carried.

STARS Donation

132/25 - Burnett: That the Rural Municipality of The Gap No. 39 make a donation to STARS in the amount of five hundred dollars (\$500.00).

Carried.

4-H Donation

133/25 - Sorensen: That a donation in the amount of \$100.00 be made to the Radville 4H Beef Club.

Carried.

Accounts for Approval and Payment

Payment List

134/25 - Burnett: That the list of bills and accounts as per attached "Schedule A" for the period May 9 to 31, 2025 that were paid by cheque #10502 and by electronic funds transfer in the amount of thirty-six thousand one hundred and eighty-seven dollars and thirty-three cents (\$36,187.33) be approved as paid; and furthermore, that all current bills and accounts as per attached Schedule "A" for the period June 1 to 11, 2025 to be paid by cheques #10503 to #10527 and by electronic funds transfer in the amount of ninety-four thousand seventy-three dollars (\$94,073.00) are approved for payment.

Carried.

Adjournment

Adjourn

135/25 - Scott: That the meeting adjourns at 10:00 p.m.

Carried.


Reeve

Administrator