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M-11 (a)

**Minutes of the Regular Meeting of the Council of the
Village of Ceylon
held Monday, February 9, 2026
Municipal Office Board Room, 107 Main Street, Ceylon, Saskatchewan**

Council Present:

Mayor:	Landon Lillejord
Councillor:	Tammy Gust
Councillor:	Kyle Madigan

Staff:

Administrator:	Leah Ward
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Call to Order:

Mayor Lillejord called the meeting to order at 4:30 p.m.

Agenda

28/26 - Madigan: That we adopt the agenda as attached hereto to form part of these minutes.

Carried.

Adoption of Minutes

Regular Meeting Minutes

29/26 - Gust: That we approve the minutes of the regular meeting of Council held Wednesday, January 14, 2026, as presented.

Carried.

Financial Report

The Administrator presented the financial reports and statements of financial activities for the month ending January 31, 2026.

Financial Reports

30/26 - Madigan: That we accept the financial reports and statement of financial activities for the period ending January 31, 2026, as presented.

Carried.

Change in Income Report

31/26 - Gust: That we approve the Change in Income Report for the month ending January 31, 2026, as presented.

Carried.

Bank Reconciliation

32/26 - Madigan: That Council accepts the bank reconciliation for the period ending January 31, 2026, as presented.

Carried.

Delegations

Ford, Laureen attended the meeting at 4:30 p.m. to notify council that she is resigning from the Municipal Office Janitor Position effective immediately. Ford, Laureen, left the meeting at 4:34 p.m.

Municipal Office Janitor Resignation

33/26 - Gust: That Council accepts the resignation from Ford, Laureen from the Municipal Office Janitor Position effective immediately.

Ceylon Lions Club members Vermeulen, Brent, and McClarty, Brandon attended the meeting at 5:06 p.m. to discuss the Club's fundraising efforts for the Ceylon Rink roof repairs. The project involves removing the existing roof and replacing the plywood and tin on the main roof, with the possibility of also repairing the lean-to, walls, and dressing rooms if funding allows. It was clarified that a building permit with engineered drawings would only be required if structural work were involved; however, no structural repairs are planned, only replacement of the roof surface. The Lions Club asked whether the Village of Ceylon could cover the repair costs upfront, if necessary, until the Club can raise sufficient funds. Administration will pursue any available grants to help offset the cost of the repairs. Lions members Vermeulen and McClarty left the meeting at 5:24 p.m.

Ceylon Rink Roof Repairs

34/26 - Lillejord: That a tender for the removal and replacement of the Ceylon Rink roof be publicly posted on SaskTenders, requesting bids for two options: the repair of the main roof only, and the repair of the main roof, lean-to, walls, and dressing rooms; and furthermore, that all tenders be submitted to the municipal office no later than April 1, 2026, at 3:00 p.m.

Carried.

Public Works/Utility**Water Treatment Plant Operators Report**

35/26 - Madigan: That Council acknowledges the water treatment plant operators report for the month of January 2026 as presented.

Carried.

Equipment Calibration

36/26 - Madigan: That Carl Kot of MKK Systems be contracted to complete water treatment plant laboratory equipment calibration for the year 2026.

Carried.

Waterworks Emergency Response Plan

37/26 - Gust: That the updated Waterworks Emergency Response Plan be adopted as presented.

Carried.

Waterworks Quality Assurance and Quality Control Policy

38/26 - Madigan: That the updated Waterworks Quality Assurance and Quality Control Policy be adopted as presented.

Carried.

Transfer Station Operations Plan

39/26 - Gust: That the updated Transfer Station Operations Plan be adopted as presented.

Carried.

Transfer Station Emergency Response Plan

40/26 - Madigan: That the updated Transfer Station Emergency Response Plan be adopted as presented.

Carried.

New Business**List of Lands in Arrears**

41/26 - Gust: That as per Section 3(1) of the *Tax Enforcement Act*, the list of all lands in arrears within the Village of Ceylon as of February 9, 2026, has been reviewed and approved as presented.

Carried.

Tax Enforcement List, Omission from Advertisement

42/26 - Madigan: That the Administrator shall be directed to omit from the advertised 2026 Tax Enforcement List, any lands for which the amount of taxes in arrears does not exceed one half of the immediately preceding years tax levy with respect to that land, as per Section 3(3) of the *Tax Enforcement Act*.

Carried.

Workers Compensation Board

43/26 - Gust: That it be acknowledged that the Workers Compensation Board coverage for Council has been set at the minimum rate of forty-three thousand seven hundred and twenty-six dollars (\$43,726.00) for 2026.

Carried.

SUMA Convention

44/26 - Madigan: That Administrator, Leah Ward, has permission to attend the SUMA Convention on April 12-15, 2026, at the REAL District in Regina, SK. and that all costs associated with attending the workshop, including km reimbursement, are paid by the Village of Ceylon.

Carried.

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UMAAS/RMAA Spring Workshop

45/26 - Gust: That Administrator, Leah Ward, has permission to attend the RMAA Fall Workshop and that all costs associated with attending the workshop, including km reimbursement, are paid by the Village of Ceylon and the R.M. of The Gap No. 39.

Carried.

SUMA Volunteer Fire Fighter Insurance

46/26 - Madigan: That the Village of Ceylon continues with the SUMA Volunteer Fire Fighter Insurance Plan C – Basic coverage as follows:

\$200,000 – AD&D

\$200,000 – Illness

\$5,000 – Medical

\$100/wk. to \$500/wk.

for a premium of one thousand two hundred and eighty dollars (\$1,280.00) plus administration fee and applicable taxes.

Carried.

Next Meeting

47/26 - Gust: That the next regular meeting of Council be held on Monday, March 9, 2026, at 4:30 p.m. in the Municipal Office Boardroom at 107 Main Street, Ceylon, SK unless otherwise called.

Carried.

Reports - Committee and Administration**Verbal Committee Report**

48/26 - Madigan: That we acknowledge the verbal committee report as presented by Administrator, Leah Ward.

Carried.

Correspondence**Correspondence**

49/26 - Gust: That we acknowledge the correspondence as listed on the agenda.

Carried.

Accounts for Approval and Payment**Payment List**

50/26 - Madigan: That the list of bills and accounts as per attached "Schedule A" for the period January 9, 2026, to February 6, 2026, for cheques # 6545 to #6558 and electronic funds transfer in the amount of thirty-three thousand two hundred and twenty-six dollars and sixty-seven cents (\$33,226.67) be approved as paid and for payment.

Carried.

Adjournment**Adjourn**

51/26 - Lillejord: That the meeting of Council be adjourned at 5:30 p.m.

Carried.



Mayor

Administrator