

BIO
HB

**Minutes of the Regular Meeting of the Council of the
RURAL MUNICIPALITY OF THE GAP NO. 39
held Wednesday, February 11, 2026
Municipal Office Board Room, 107 Main Street, Ceylon, Saskatchewan**

Council Present:

Reeve	- Alastair Burnett
Councillor Division 2	- Jeff Jensen
Councillor Division 3	- Tim DeBruyne
Councillor Division 4	- Murray Scott
Councillor Division 5	- Austen Carles
Councillor Division 6	- Ernie Sorensen

Council Absent:

Councillor Division 1	- Lane Carles
-----------------------	---------------

Staff:

Administrator	- Leah Ward
---------------	-------------

Call to Order:

Reeve Burnett called the meeting to order at 1:33 p.m.

Agenda

31/26 - Jensen: That we adopt the agenda as attached hereto to form part of these minutes.

Carried.

Adoption of Minutes**Regular Meeting Minutes**

32/26 - Carles, A.: That we approve the minutes of the regular meeting of Council held Wednesday, January 14, 2026, as presented.

Carried.

Financial Reports

The Administrator presented the financial reports and statements of financial activities for the month ending January 31, 2026.

Financial Reports

33/26 - Scott: That we accept the financial reports and statement of financial activities for the period ending January 31, 2026, as presented.

Carried.

Change in Income Report

34/26 - DeBruyne: That we approve the Change in Income report for the month ending January 31, 2026, as presented and attached hereto to form part of these minutes.

Carried.

Bank Reconciliation

35/26 - Sorensen: That we accept the Bank Reconciliation for the month ending January 31, 2026, as presented.

Carried.

Delegations

Gone Western Fencing & Mulching - Shane Hirtle attended the meeting at 1:48 p.m. to discuss tree mulching in the RM along a couple grid roads in the NE 28-6-19 and NW 35-5-20 areas, as this will allow for farm equipment to utilize the grids for access to fields. Shane Hirtle left the meeting at 1:58 p.m.

Tree Mulching

36/26 - Scott: That we contract Gone Western Fencing & Mulching to mulch trees near grids in the NE 28-6-19 and NW 35-5-20 areas for an amount of two hundred and fifty dollars (\$250.00) an hour.

Carried.

M-11 (a)

Public Works employees Wade Aspen and Darren Gust attended the meeting at 2:00 p.m. to discuss operations and equipment. Wade Aspen and Darren Gust left the meeting at 2:19 p.m.

Old Business

Fuel Contract

37/26 - Jensen: That the contract with Mazenc Fuels to supply and deliver diesel and premium gasoline be extended one (1) year to April 15, 2027.

Carried.

Magnesium Chloride Dust Suppressant Quote

38/26 - Carles, A.: That the quote received from Fort Distributors Ltd. of St. Andrews, MB be accepted at a rate of \$0.43/liter + applicable taxes to supply and apply Dustguard 30% Liquid Magnesium Chloride Dust Suppressant on municipal roads as directed by the municipality.

Carried.

New Business

Payroll Journals

39/26 - Burnett: That council acknowledge receipt of the January payroll journals as presented and circulated for review.

Carried.

SARM 2026 Annual Convention Registration

40/26 - DeBruyne: That Councillors Jeff Jensen and Murray Scott, as well as, Administrator Leah Ward, be registered to attend the SARM 2026 Annual Convention to be held at REAL District, Regina, SK from March 10-12, 2026.

Carried.

Voting Members of Council

41/26 - Carles, A.: That Councillor Jeff Jensen and Murray Scott be appointed the voting members of Council for the Rural Municipality of The Gap No. 39 at the SARM 2026 Annual Convention.

Carried.

SMHI Voting Delegates

42/26 - Jensen: That Councillor Murray Scott be appointed voting delegate at the Saskatchewan Municipal Hail Insurance Annual General Meeting on Tuesday, March 10, 2026.

Carried.

SUMA Convention

43/26 - DeBruyne: That Administrator, Leah Ward, has permission to attend the SUMA Convention on April 12-15, 2026, at the REAL District in Regina, SK. and that all costs associated with attending the workshop, including km reimbursement, are paid by the Village of Ceylon.

Carried.

UMAAS/RMAA Spring Workshop

44/26 - Sorensen: That Administrator, Leah Ward, has permission to attend the RMAA Fall Workshop and that all costs associated with attending the workshop, including km reimbursement, are paid by the Village of Ceylon and the R.M. of The Gap No. 39.

Carried.

Workers Compensation Board

45/26 - Scott: That it be acknowledged that the Workers Compensation Board coverage for all municipal employees has been set at an estimated wage amount of three hundred and fifty-six thousand and thirty-four dollars (\$356,034.00) and Council coverage has been set at the minimum rate of forty-three thousand seven hundred and twenty-six dollars (\$43,726.00) for 2026.

Carried.

80
11B

M-11 (a)

Loraas Disposal, Essential Services Status

46/26 - Jensen: That Loraas Disposal is given essential services status within the Rural Municipality of The Gap No. 39 which would allow Loraas Disposal trucks to travel on municipal roads for the purpose of garbage collection without obtaining overweight permits; travel should occur when roads are in dry condition.

Carried.

Goliath Disposal, Essential Services Status

47/26 - Carles, A.: That Goliath Disposal is given essential services status within the Rural Municipality of The Gap No. 39 which would allow Goliath Disposal trucks to travel on municipal roads for the purpose of garbage collection without obtaining overweight permits; travel should occur when roads are in dry condition.

Carried.

SaskPower, Essential Services Status

48/26 - Scott: That SaskPower is given essential services status within the Rural Municipality of The Gap No. 39 which would allow SaskPower trucks to travel on municipal roads for the purpose of SaskPower infrastructure repair and maintenance without obtaining overweight permits; SaskPower will compensate the municipality for any extra road repairs or damages that crews may cause in 2026.

Carried.

Pallet Fork Purchase

49/26 - Carles, A.: That Council approves the purchase of pallet forks from E. Bourassa in the amount of one thousand and one hundred dollars (\$1,100.00) plus GST and PST.

Carried.

Councillor DeBruyne, T., left the meeting at 2:31 p.m.

Yard Gravel & Spot Gravel

50/26 - Jensen: That Council enters a contract with Borderline Excavating Ltd. to load, haul and place yard gravel and spot gravel at a rate of \$1.25 per cubic yard loading and \$185.00 per hour hauling.

Carried.

Councillor DeBruyne, T., returned to the meeting at 2:46 p.m.

Administrator

51/26 - Jensen: That Council acknowledges Administrator Leah Ward has accumulated over 32 hours of banked time, and approves her taking February 17 through 20, 2026, to utilize this time. Council further notes that the Municipal Office will be closed on Friday, February 20, 2026.

Carried.

Next Meeting

52/26 - Sorensen: That the next regular meeting of Council be held on Wednesday, March 9, 2026, at 1:30 p.m. in the Municipal Office Boardroom at 107 Main Street, Ceylon, SK unless otherwise called.

Carried.

Reports – Committee and Administration**Verbal Committee Report**

53/26 - Burnett: That we acknowledge the verbal committee report as presented by Administrator, Leah Ward.

Carried.

Correspondence**Correspondence**

54/26 - DeBruyne: That we acknowledge the correspondence as listed on the agenda.

Carried.

32
13

M-11 (a)

Accounts for Approval and Payment**Payment List**

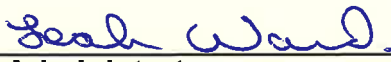
55/26 - Jensen: That the list of bills and accounts as per attached "Schedule A" for the period January 9, 2026 - February 6, 2026, that were paid by cheques #106665 to #10674, and by electronic funds transfer in the amount of fifty-five thousand eight hundred and fifteen dollars and ninety-four cents (\$55,815.94) be approved as paid; and for payment.

Carried.

Adjournment**Adjourn**

56/26 - Burnett: That the meeting adjourns at 3:28 p.m.

Carried.


Reeve
Administrator